

INSTRUCTIONS FOR APPLICATION
SUBMISSION
“IN LAZIO WITH LOVE”

LAST UPDATE

14/03/2022

With a 10 million euro funding, Regione Lazio supports couples and businesses operating in the wedding industry, particularly struck by the crisis, such as travel agencies, restaurants and catering, photographers, wedding planners, events organisers, manufacturers of wedding dresses, florists, personal services, etc..

RECIPIENTS

The Notice is aimed at both Italian and foreign couples who marry or unite civilly in Lazio from 1 January to 31 December 2022 and who purchase wedding-related services or products from companies in Lazio. The funding allocated is a reimbursement for expenses incurred from 14 December 2021 to 31 January 2023. Only one member per couple can apply, if the requirements and conditions indicated in the Notice are met.

ELIGIBLE EXPENSES

Wedding-related expenses deriving from purchases from Lazio businesses, including:

- purchase of wedding favors;
- ceremony car rental;
- purchase of ceremony dress and accessories (groom or bride);
- floral decorations;
- catering and restaurant services (up to 700 €);
- personal services related to the wedding day, such as hairstyle and makeup;
- honeymoon (up to 700 €);
- rental rooms and locations for ceremony and banquet;
- video shooting and photo book services;
- services of animation, entertainment, show;
- wedding planner service;
- purchase of wedding rings;
- invitations printing.

Each couple may request the refund of up to five documents of expenditure.

Each expense, under penalty of ineligibility, must:

- be incurred in the period between 14 December 2021 and 31 January 2023, as proved by accounting documents;
- not have been made via e-commerce channels (no online purchase);
- be made with traceable systems (bank transfer or electronic payment);
- be in compliance with tax regulations, documented through invoices, receipts or accounting documents with a clear indication of the type of expenditure and its relevance to the marriage or civil union;
- have a payment reason compatible with the activities for which the refund is granted;
- be proved via a payment document (bank transfer, POS receipt) with an amount identical to that of the expense document (invoice, receipt); in case of discrepancy between the amount of the expense document and that of the payment document, the lower amount is accepted.

FUNDING

The funding will be 2,000 € maximum, paid with a single bank transfer, for each couple meeting the requirements specified in the Notice and is aimed at reimbursing wedding-related expenses. If the documented expenses are less than 2,000 €, the funding is equal to the amount of the expenses themselves, if eligible; if the documented and eligible expenses are higher than 2,000 €, the funding will only cover 2,000 €.

HOW TO TO GET MARRIED WITH A CIVIL MARRIAGE OR CIVIL UNION IN LAZIO

It is necessary to submit the marriage clearance, issued by the relevant authority of your country, to one of the municipalities of Lazio and to carry out the marriage after having completed all the paperwork. The funding is not paid for religious marriages only.

WHEN TO SUBMIT THE APPLICATION

The application may be submitted only after the marriage or civil union has been celebrated.

HOW TO SUBMIT THE APPLICATION

To submit the application, you must enter the data in the computer system available at <https://app.regione.lazio.it/nellazioconamore/>.

You must enter the security code on the screen.

With the function 1 'Generate and print an application', you enter the data and you can save/print the application. At the end of the procedure an alphanumeric code is issued and sent also to the email submitted when filling in the application. At this stage, the application is not yet formally submitted but is only saved in the system.

With functions 2 and 3 you can reprint or modify the application you have already saved in the system.

With function 4 you attach the application, the identification document and the accounting documents of the expenses incurred. By pressing send, all the documentation is sent to the protocol system. If the procedure has been carried out correctly, you will receive an e-mail with the protocol number. You will no longer be able to edit the application.

Once sent to the system, the application must be downloaded in PDF format, digitally signed and uploaded online, or downloaded in PDF format, printed and signed manually, scanned and uploaded online together with the documents indicated in the following paragraph, under penalty of exclusion.

WHICH DOCUMENTS MUST BE SUBMITTED

The applicant must upload to the platform and attach:

- a. System-generated application including the statement;
- b. Scanned valid identification document of the applicant, signed at the bottom in case the signature on the document is not legible (even in case of digitally signed application);
- c. A maximum of 5 fiscally valid expense documents, each one of them with its proof of expense. The accounting documents must refer to the expenses indicated in the application. Expense documents must include the following details:
 - i. Purpose of the expense;
 - ii. Place where the expenses were made, as resulting from the documents submitted (province and municipality of Lazio);
 - iii. Type of expense document (invoice or receipt)
 - iv. Means of payment (bank or postal transfer or receipt of POS to be attached in one single file);

- v. Fiscal data of the retailer (VAT number and company name);
- vi. Amount

EXPENSE HOLDER

The expenses must have been made by the two members of the couple, to whom the expense documents are made out.

REVENUE STAMP

A 16.00 € revenue stamp, duly cancelled, must be placed on the application; its identification code must be entered in the appropriate field when filling out the application; the aforementioned revenue stamp has not been and will not be used for any other document (pursuant to art. 3 of Ministerial Decree 10/11/2011) and must be kept in case of controls by the Authority. The revenue stamp can be purchased online or from any retailer of revenue stamps.

CERTIFIED EMAIL - P.E.C.

A certified e-mail (P.E.C.) is required for the application. You can get your certified e-mail from a large number of operators, free of charge and online.

TRAVEL COSTS TO COME TO ITALY

Transportation tickets are only eligible if purchased from a business located in Lazio.